



Senior Organizer

The Leadership Conference on Civil and Human Rights The Leadership Conference Education Fund

Washington, D.C.

The Leadership Conference on Civil and Human Rights and The Leadership Conference Education Fund seek a **Senior Organizer** who will be responsible for engaging the field, working with partners, and engaging in a variety of tasks related to national and local campaigns and the center of this organization's work. This position will have the opportunity to lead field outreach and organizing campaigns on critical civil and human rights issues such as education equity and justice reform. Working with national coalition members and state/local advocates, the Senior Organizer will also play a key role in developing and advancing organizing and grassroots strategy on the major priority issues of the organizations. The Senior Organizer will be based in D.C. with some travel to states.

The Leadership Conference on Civil and Human Rights, a 501(c)(4) organization, is the country's oldest and largest civil and human rights coalition of more than 200 national organizations. The Leadership Conference has coordinated national advocacy efforts on behalf of every major civil rights law since 1957. Learn more at www.civilrights.org. **The Leadership Conference Education Fund**, a 501(c)(3) organization, builds public will for federal policies that promote and protect civil and human rights in the United States. Founded in 1969 as the education and research arm of The Leadership Conference, The Education Fund's campaigns inform, educate and empower local, state, and national leaders to advance and protect civil and human rights and progressive change in the United States. To learn more about The Education Fund, visit www.leadershipconferenceedfund.org.

This individual will drive and monitor the development of field outreach, public education, and capacity campaigns in a set of key states as they relate to the organizations' priority issues and areas of focus. The individual will plan, manage, and maintain effective technical support for state based partners and members of the coalition in their efforts to activate the grassroots and for state and local partner organizations as the organizations implement grassroots campaigns. The individual will envision and draft materials, alerts, and tools for grassroots activists, community leaders, and the civil and human rights coalition. The individual will also work with the digital and communications team to devise a strategy around components of online organizing.

This job requires a commitment to civil and human rights; organizing and outreach experience; a demonstrated ability to manage field outreach and organizing campaigns requiring oversight of multiple tasks; planning and coordinating skills; excellent interpersonal skills; and the ability to work in a fast-paced environment and adhere to tight deadlines. This job also requires a Bachelor's degree; a minimum of three to five years of field/organizing experience, preferably with a focus on: putting forward issue organizing campaign plan(s); creating materials and tools designed for community leaders and grassroots campaigns; and a demonstrated understanding of and proficiency in the use and creation of organizing structures, live activities and events, and social media organizing. Finally, this job requires excellent writing and verbal skills, particularly related to drafting and creating organizing materials and tools; the desire and ability to work with diverse groups of people; the desire and ability to manage a complex, ever-changing workload; the ability to organize time efficiently; and the ability to work with multi-issue, intra-departmental campaigns and teams, interns, and community leaders.

Excellent benefits! Salary will be commensurate with experience.

To apply, e-mail resume, cover letter detailing your fit with the position's responsibilities, and salary requirements to: personnel@civilrights.org with Senior Organizer in the subject line. Only applications submitted by email will be considered.

The Leadership Conference and The Education Fund provide equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age or disability.